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When you need to provide employment and /or income information to an organization (e.g., Mortgage Company, car loan lender, landlord, governmental agency, etc.), follow these steps:

- **Direct verifier to InVerify's website:** [www.InVerify.net](http://www.InVerify.net)
  
- **Provide verifier with the following information:**
  - **PSEB's** company code - **119800**.
  - **Your Social Security Number**
  - **Your INCOME KEY\* (password)** if verifying employment **AND** income information

\*Employment and income information is protected via InVerify's secure website. All verifiers will have access to employment information when they logon to obtain employment history. However, you will need to set up an Income Key (password) to authorize verifiers to have access to your income information. **To set up an Income Key**, go to [www.InVerify.net](http://www.InVerify.net) and follow the instructions located in the Employee section of the webpage. Your Login Code is last 4 digits of associate number followed by the first 3 letters of your last name. For example, John Smith would be 0000SMI.

- **Verifying organizations should logon** with the information you provide to access employment and income information they are requesting.  
Please Note: Verifiers **must** be registered with InVerify before they are granted access to your information. Directions for registration are also on the website.
  
- If you or the verifying organizations have any problems, issues or questions, please contact your **InVerify Customer Support team** by calling 866-295-7363 or via their website: [www.InVerify.net](http://www.InVerify.net)

Customer Service Support Hours:  
Mon – Fri. 6AM – 5PM (Pacific Time)  
Mon – Fri. 7AM – 6PM (Mountain Time)  
Mon – Fri. 8AM – 7PM (Central Time)  
Mon – Fri. 9AM – 8PM (Eastern Time)

After hours voicemail available with next day response Customer Service Phone Number:  
1-866-295-7363.